

**SF II HOA Board Meeting Minutes
May 3rd 2004 (postponed April 26th meeting)**

Date: May 3rd, 2004.

Location: Fire Station#1, Puget Park Drive.

Board Members in Attendance: Peter Truss, John Elliott, Debby Smith

CWD Group: Kate Hurlocker.

Homeowners in attendance: Dana J. Eng, Jan Fushikoshi, Jim Yourkowski, Brian Hall, Susan & Tim Brehmer

6:00 p.m. Meeting was called to order by President, John Elliott

6:00 p.m. Copies of the agenda were distributed

The minutes from last months meeting were approved and posted on the SF II HOA website.

Communication Report

The Annual survey results are almost complete and should be ready for viewing shortly

The Semi-annual Garage sale is set for May 8th. An ad has been placed in the Everett Tribune and the Seattle Times will be mentioning it in their upcoming garage sale columns within the next few days. The temporary banners announcing the event have also been put in place. An announcement has also been placed on the website and in emails to the SF II homeowner's.

A notice was placed on the website and in an email distribution for the Landscape Committee regarding scheduled Tent Caterpillar spraying.

Kate handed a unit activity report to the Board.

Operations

Mail box repair. A car hit a mailbox in the Scarborough area. The driver's insurance company will pick up all costs associated with the replacement of the hutch. The new hutch has already been installed.

Approved for Distribution

There was a reported case of mail theft in the Scarborough area.

The Board discussed the need to clean up debris after the recent wind storm, including the need to remove downed trees and debris along Puget Park Drive.

A discussion regarding the clean-up of Tract 901 took place. Donegal Park, the neighborhood that also borders Tract 901 was organizing a clean up project for that area as they own half of the area as does Silver Firs II. Tract 901 is an easement under the power lines. As it appears that residents have been dumping yard waste in that area, a notice will go out notifying homeowners that the County can fine violators up to \$6,000 for dumping, including dumping yard waste.

Pembridge Trail project – Bids have been received and one more bid is anticipated. Once this bid is received, a review of the bids will take place.

Pembridge East neighborhood sign lights are out. CWD has been dispatched to investigate and repair.

Landscape

A discussion regarding the trimming of Alders took place. The Alders in question border and are encroaching on the neighbor's fences. Research is needed into the area of question as to whether it is an NGPA or Common area.

This committee will draft a policy to clearly differentiate the areas and to establish a clear procedure for maintenance.

A Landscape/Operations report was handed out to those in attendance. This report will be posted to the website (www.silverfirs2.org) shortly by the Communications Committee.

Motion: Motion to have Total Landscape install an irrigation scheduler (I.S.) for each irrigation controller at a price of \$130 each plus tax. (total for 13 controllers equals \$1,690 plus tax). The Aqua Conserve Irrigation Scheduler is a quick, inexpensive method of converting existing irrigation controllers to an ET (Evapo-Transpiration) based water management tool. By connecting the I.S. to an existing installed controller, the scheduler will learn the program and modify the watering days to match historic ET. Reportedly, this system is used extensively and been proven in California and is estimated to save the Association money from the water budget as well as being a water conservation effort

John Elliott seconded the motion. The motion was approved 3-0.

Motion: To approve Kate Hurlocker for an additional 30 minutes.

Motion was seconded and approved

Finance

A review of the financial statement was given by Kate Hurlocker. The statement was previously sent to the Board via email preceding this meeting.

Rules & ACC

A review of the open ACC items was given

Jim Yourkowski offered to assist the Committee in reviewing and organizing the Rules Policy Log. Jim will work with the Rules Committee on this task. The Board wishes to thank Jim in advance for his assistance on this project.

Homeowner's Forum

There were homeowner issues.

Motion: Motion to adjourn the meeting.

Motion was seconded.

Meeting was adjourned at 7:22 p.m.