

## Silver Firs II Board Meeting Minutes

**Date:** August 24, 2009  
**Location:** Fire Station #13, Puget Park Drive  
**Board Members in Attendance:** Tom Hobbs, Lori Wise & Brian Bock  
**Port Gardner Management:** Tom Gish Jr.  
**Homeowners in Attendance:** Loralynn Wilbur, Kelly Chaney, Jack & Diana Dallal

Meeting was called to order at 7:02 p.m.

**Finance Report:** As of July 31, 2009 there was \$296,027.16 in the combined bank accounts for Silver Firs II. The invoices and financial statements for July were provided to the Board in advance of the meeting. The Board approved the financial statements after Lori Wise recapped the month's income & expense activity.

### **Old Business:**

Horizon Security was hired at the beginning of August on a trial basis.  
There are 5 more mailboxes stations slated for replacement this year.  
Playground Upgrade Report tabled this month.  
Bark to the Tree beds along Puget Park Drive will occur in the next month.  
Shelter Pads will be installed in two locations along Puget Park Drive. SIR Construction was selected as the low bidder of the three contractor estimates.

### **New Business:**

The audit management representation letter was signed as was the tax return for 2008 which was completed and will be mailed before the deadline.  
Loralynn Wilbur is starting to work on the fall newsletter which will be put out with the annual meeting notice once that date is set ( tbd October or November).  
Garbage cans may be added to several of the larger park or play areas.  
Total Landscaping's contract was reviewed and it was agreed to sign a two year extension as they will keep the pricing the same and will provide mulch to the tree wells along Puget Park Drive and 148<sup>th</sup> Street S.E.

**Rules Committee Report:** No Report at this month's meeting. Volunteers are needed to fill out this committee, please notify management if interested.

**ACC Committee Report:** Numerous requests have been coming in and getting approved in the last thirty days. Please obtain approval in advance of commencing work on projects. Please allow for a response time of at least 10 to 14 days although the process may be quicker than that.

### **Operations Report:**

Tom Hobbs worked on removing some graffiti that was done along Puget Park Drive.

Next meeting to be September 28, 2009 at 7:00 p.m. at Fire Station #13  
Meeting Adjourned at approximately 7:46 p.m. Minutes submitted by Tom Gish.