

Silver Firs Home Owners Association Phase 2**Executive Board Meeting****MAY-19-2003****6:45 PM****Fire Station on Puget Park Drive****Roster**

Name	Role
Jim Yourkowski	Operations
Debbie Smith	Landscape
John Elliott	President and Rules
Kate Hurlocker	Community Association Manager, The CWD Group
Matthew Comstock	Homeowner
Leonard Ross	Architectural Control Committee

Homeowners Forum

RM	A HO has a compost bin in the NGPA area. Is this allowed?
JE	No. The common areas must be kept free of all debris, yard waste, etc. It is not permissible to use the common area for yard waste.

Committee Reports**Communications**

(JE)	(No report or motions. PT is not present.)
KH	The Property Manager received 432 emails since the last board meeting.

Operations**Reports**

KH	The wood fence along Puget Park Drive just west of 148 th Street has been removed as approved by the Board at the last meeting.
KH	I don't have a cost of repair for the mail station near Lot 6A1-23 in yet. An Operations ad hoc sub-committee led by homeowner Jeff Rogers accomplished this repair with resources from The CWD Group.
JY	The Committee requests status from the Property Manager on the subject of repair of the broken asphalt path near Lot 6A2-68.
KH	I'm in the process of collecting bids for repair of the asphalt trail near Lot 6A2-68.
JY	On APR-28, a homeowner has requested the association to lock the gate leading to the detention pond near lot 10C-26. The Committee has referred the homeowner to the Ad Hoc Committee Process.
JY	On APR-30, a person contacted the Property Manager to offer services regarding the

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	repair of the entrance sign for Thornbury and Vintage.
KH	I haven't heard anything more form the person.
JY	In MAY-2003, a homeowner has requested the association to repair of the entrance sign lighting at the Sherwood West entrance. The Committee has referred the homeowner to the Ad Hoc Committee Process.
JY	On MAY-11, the Committee completed a survey of electrical power meters in the neighborhood. An exhibit is forthcoming which validates the information provided by the Property Manager.
JY	On MAY-14, at the initiation of the Property Manager, the Committee met with the Landscape Committee Chairperson, Debbie Smith and a representative of Snohomish County Surface Water Management, Mr. Nat Washington to survey the surface water management facilities in our neighborhood. A report is forthcoming.
JY	On MAY-15, at the request of the county, the Committee has granted permission to the County to install automatic temperature loggers in the neighborhood's water detention ponds.
JY	The Committee thanks Kate Hurlocker, Community Association Manager, The CWD Group for making contact with the county regarding surface water control and water detention ponds.
JY	The Committee thanks Debbie Smith, Director of Landscape, for addressing landscaping of water detention ponds and also for addressing water supply issues.

Motions

JY	Motion to move the responsibility for water meters and backflow testing from Landscape Committee to the Operations Committee.
DS	I second.
JE	Motion passes 3-0.
JY	Motion to change the name of the Operations Committee to the Facilities Committee.
JE	Second. Discussion?
JY	"Facilities" may be easier to understand than "Operations".
JE	Let's table the motion.
All	Agreed.
JY	Motion to reimburse Jim Yourkowski for \$39.12 for 4 light bulbs replaced at the entrances to Sherwood East and the main intersection of 148 th and Puget Park Drive.
JE	I second.
JE	Motion passes 3-0.

Landscape

Reports

DS	I've signed a 3-year landscape contract with Total Landscape of Woodinville, as directed by the Board.
DS	The soccer field turf has filled in well in the last month. The soccer field is open for general use, but not for organized play until fall. Soccer field drainage enhancements will be forthcoming by Centex. Enhancements include a French drain along the side of the field

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	that also connects to the existing drainpipes. Also gravel will be placed under the sod along the sidelines to catch additional water and direct it to the French drains.
DS	Dino park drainage repairs are forthcoming soon by Centex.
DS	Both Thornbury entrances have been landscaped.

Motions

DS	None.
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Rules

Reports

JE	Rules Committee met on MAY-19. We reviewed the list of ACC requests and rules violation reports.
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Motions

JE	Motion to adopt revised rules for basketball hoops as recommended by the Rules Committee. See attachment 1. Passed unanimously.
JE	Request for commitment from JY to provide latest version of the NRG's.
JY	I will.
KH	Request CWD to send out new rule to distribution in the next regular mailing to all Owners.
JE	Granted.

Finance

Reports

KH	<p>(TL is not present) I can report the following:</p> <p>Please find enclosed in your packet the following Finance exhibits:</p> <ul style="list-style-type: none"> Delinquency report listed by lot and homeowner. Approximately \$19,300 in homeowner, legal, lien and late fee assessments are delinquent, from 30 homeowners. 20 homeowners own a total of \$700 in late fees and miscellaneous balances. A request by a homeowner to waive late fees due to hardship. A revision to the Financial Statements and Supplementary Information for the year ended December 31, 2001. This report has been corrected on the information about the reserves fund.
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Motions

JE	(None. TL is not present)
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Near-Term Schedule of Events

What	Rule	Next One	Where	Notes
Landscape Committee	2 nd THR of each month	JUN-13	Fire Station 13	
Rules Committee	3 rd MON of each	JUN-16	Fire Station 13	

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	month			
Board	4 th MON of each month	JUN-23	Fire Station 13	
Communications Committee	?	None		
Operations Committee	2 nd MON of each month	None		
Finance Committee	?	None.		

Basketball Hoops Restrictions

Permanent basketball hoops and courts may be located and used only in owners' back or side yards, subject to ACC approval, and should not be visible from the street or create an unsightly nuisance for neighbors. Portable basketball hoops may be used in front yards only on owners' driveways, subject to restrictions described below. The presence of a sloping driveway does not waive or limit this restriction. To prevent unsightly conditions, portable basketball hoops should be stored out of sight from the street when not currently in use. If moving the hoop for storage between uses is impractical, then it may be left in place, but only as described below. Hoops must not be used on or block common areas, sidewalks, or streets. The county will not clean or maintain streets if they are blocked. Problems with street blockage should be reported to Snohomish County Public Works Department at 425-388-6408.

- Portable basketball hoops may be placed in an owner's front yard, but only in an inconspicuous location on the owner's own lot, adjacent to and facing the driveway, and at least six feet back from County sidewalks.
- Visible hoops must be mechanically sound, clean, and well maintained. Owners may not permit visible hoops to become an unsafe or unsightly nuisance, and the Board in its sole judgment may require the removal of such hoops.
- Hoops, players, or balls must not be permitted to damage surrounding landscape, structures, vehicles, or signage in common areas or other owners' property.
- For safety reasons, hoops may not be positioned to encourage playing on a sidewalk, on neighbors' property, or in a street.
- Hoops are permitted in common areas only with prior written permission from the Association. Unauthorized hoops are subject to removal and disposal by the Association, with costs charged to owners.
- Non-portable hoops, like any other exterior change, are subject to advance written approval of the Architectural Control Committee. Hoops erected without prior approval might not be approved by the ACC; homeowners could be required to remove unapproved hoops, and may be subject to fines.